

# The Huddersfield Town Foundation – Children in Care Programme Manager

£21,000 - £25,000 per annum depending on experience and qualifications

35+ hours per week

Fixed-term to 31<sup>st</sup> August 2023 in the first instance

An exciting opportunity has arisen for an experienced and qualified individual to support the development and implementation of our Children in Care project.

Working in partnership with Kirklees Council, in this role you will work with senior colleagues to deliver a project to support children in care who are transitioning away from the care system and into independent living. The fundamental aims of the project are to develop young people's employability and life skills, encourage participation in physical activity and sport, and ensure participants have access to high-quality work experience placements that enhance their future employment prospects.

This is a crucial role in which you will be pivotal to ensuring children in care and care leavers have access to mentoring support, and a well-designed and delivered programme of activities, to prepare them for independent living and employment.

The post holder will need to be resilient and flexible, with a passion for working on a personal level with vulnerable people and local communities, and a commitment to working alongside people, practitioners, and partners in practical ways. Your experience will enable you to deliver a programme of intervention that fully supports the needs of children in care and care leavers and equips them with essential life skills.

Applicants must have relevant previous experience of working with young people in the 15-20 age groups, hold a Youth Work qualification at Level 2 or higher, and have relevant experience or training in safeguarding. Experience of working in the care system or other environment such as education, is essential.

We receive a high volume of applications for our vacancies and as such we encourage you to ensure that your application details how you feel you match our requirements. The volume of applications received prevents us from being able to provide feedback at short-listing stage. Please ensure that your application is:

- Fully completed
- Tailored for the requirements of the role – Section 6 of the application form should reflect how you meet the 'essential' and 'desirable' criteria for the position as detailed on the person specification (please follow the instructions on the application form)
- Accurate in terms of content and presentation
- Submitted by the specified deadline

Please also highlight any factors that you would like us to consider, for example, if you have a disability or health condition that may require us to make reasonable adjustments in accordance with the Equality Act 2010.



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## Safeguarding

The Huddersfield Town Foundation is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

As this role is likely to involve the supervision of and work with children and young people or vulnerable adults, the successful candidate will require an Enhanced Criminal Records Check (CRC) through the Disclosure and Barring Service (DBS) and clearance to work in football.

Applicants must disclose all previous convictions including spent convictions in accordance with the associated legislation. The amendments to the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (2013 and 2020) provide that when applying for certain jobs and activities, certain convictions and cautions are considered 'protected'. This means that they do not need to be disclosed to employers, and if they are disclosed, employers cannot take them into account.

Guidance about whether a conviction or caution should be disclosed can be found on the Ministry of Justice website.

## Equality & Inclusion

Huddersfield Town AFC and the Huddersfield Town Foundation are committed to promoting a diverse and inclusive community – a place where everyone can be themselves and in which everyone feels valued and included and supported to achieve their full potential. We offer a range of family-friendly and inclusive employment arrangements, and we have a zero-tolerance approach to any form of discrimination.

We are committed to the redress of any inequalities by taking positive action where appropriate.

We are a Disability Confident Leader and welcome applications from candidates with a disability. We are also seeking to diversify our workforce, particularly by gender and ethnicity.

Further information about the Company, and what it is like to work with us can be accessed from the Careers section of our website:

<https://www.htafc.com/club/careers/>

To apply, please request an application form by email to:  
[recruitment@htafcfoundation.com](mailto:recruitment@htafcfoundation.com)

Completed applications must be submitted by **12 noon on 24<sup>th</sup> March 2022**.

Short-listed candidates will be invited to an interview, which is likely to take place in the week commencing 11<sup>th</sup> April 2022.

For an informal discussion about this position, please contact Joe Scargill, Premier League Kicks Manager [joe.scargill@htafcfoundation.com](mailto:joe.scargill@htafcfoundation.com)