

Huddersfield Town Foundation – NCS Team Leader



The Club's Official Charity

Fixed-term – Four Weeks

Programme 1: two continuous weeks on programme (starting 18th July 2022)

Programme 2: two continuous weeks on programme (starting 1st August 2022)

The Huddersfield Town Foundation is recruiting for several Team Leaders to join the NCS team as a seasonal staff member to support the delivery of our summer 2022 NCS programme.

If you are looking for a new challenge and the opportunity to work with and support the personal growth and development of young people in the 15-17 age groups, we would love to hear from you. In these roles you can truly make a difference to the lives of many young people.

As a Team Leader, you will lead and manage the Assistant Team Leaders ensuring the participants are fully supported on their journey through the NCS programme,

You will contribute to the safety and wellbeing of all participants within your group and will need to engage fully throughout the programme to ensure that the young people get the most from their experience. The role will support young people to develop skills for life, experience new challenges, and meet new people.

Applicants must be enthusiastic about working with young people in the 15-17 age groups and be experienced in planning and organising group activities. Familiarity with the NCS programme would be advantageous. Applicants must have a good standard of general education, an understanding and appreciation of safeguarding, and the ability to engage, motivate, inspire, and mentor young people to achieve their goals. A First Aid qualification is required for this role and successful candidates will be supported to acquire this if not already qualified.

Short-term contracts are available for a four-week period, which we anticipate will be from Monday 18th July to Friday 13th August 2022. Applicants must be able to commit to each day of a two week programme.

Payment will be £1,000 gross pay for the duration of each two week programme.

All successful candidates will be expected to attend mandatory training over three days in addition to the four-week period of work, provisionally set as 11/12/13 June.

We receive a high volume of applications for our vacancies and as such we encourage you to ensure that your application details how you feel you match our requirements. The volume of applications received prevents us from being able to provide feedback at short-listing stage. Please ensure that your application is:

- Fully completed
- Tailored for the requirements of the role – Section 6 of the application form should reflect how you meet the 'essential' and 'desirable' criteria for the position as detailed on the person specification (please follow the instructions on the application form)
- Accurate in terms of content and presentation
- Submitted by the specified deadline

Please also highlight any factors that you would like us to consider, for example, if you have a disability or health condition that may require us to make reasonable adjustments in accordance with the Equality Act 2010.



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Safeguarding

The Huddersfield Town Foundation is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

As this role is likely to involve the supervision of and work with children and young people or vulnerable adults, the successful candidate will require an Enhanced Criminal Records Check (CRC) through the Disclosure and Barring Service (DBS).

Applicants must disclose all previous convictions including spent convictions in accordance with the associated legislation. The amendments to the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (2013 and 2020) provide that when applying for certain jobs and activities, certain convictions and cautions are considered 'protected'. This means that they do not need to be disclosed to employers, and if they are disclosed, employers cannot take them into account.

Guidance about whether a conviction or caution should be disclosed can be found on the Ministry of Justice website.

Successful applicants will also be subject to reference checks, which must be obtained before the NCS programme commences.

Equality & Inclusion

Huddersfield Town AFC and the Huddersfield Town Foundation are committed to promoting a diverse and inclusive community – a place where everyone can be themselves and in which everyone feels valued and included and supported to achieve their full potential. We offer a range of family-friendly and inclusive employment arrangements, and we have a zero-tolerance approach to any form of discrimination.

We are committed to the redress of any inequalities by taking positive action where appropriate.

We are a Disability Confident Leader and welcome applications from candidates with a disability. We are also seeking to diversify our workforce, particularly by gender and ethnicity.

Further information about the Company, and what it is like to work with us can be accessed from the Careers section of our website:

<https://www.htafc.com/club/careers/>

To apply, please request an application form by email to recruitment@htafcfoundation.com. Completed applications must be submitted by 12 noon on Tuesday 19th April 2022.

Short-listed candidates will be invited to interview, which is likely to take place in the week commencing Monday 25th April 2022.

For an informal discussion about this position please contact Fraser Clark, Head of NCS, by email to Fraser.Clark@htafcfoundation.com or by phone [07741 671065](tel:07741671065)

